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REVIEWER	Sam Warren	REVIEW DATE	Mar 23

Sustainable Procurement Policy

1. Purpose of This Policy:

Woodland Group and all its subsidiaries aim to protect and sustain the natural environment by maximising resource efficiency through sustainable means. We recognise our responsibility to ensure that standards relating to people, the natural environment and the communities surrounding the areas we operate are protected, maintained, and continuously supported throughout our operational activities.

For this reason, Woodland Group has introduced this Sustainable Procurement Policy as well as a Supplier Code of Conduct which sets the standards for suppliers to do business with the Woodland Group and its subsidiaries. This policy and the additional Supplier Code of Conduct reflect our commitment to United Nations Paris Agreement to reach net-zero by 2050, as well as the United Nations Sustainable Development Goals. It also highlights our respect for globally recognised standards such as the United Nations Universal Declaration of Human Rights, ISO standards on Health and Safety and Environmental Management, as well as the core labour conventions of the International Labour Organisation (ILO) and sustainable accreditations such as EcoVadis.

Wherever not already bound by law, we commit to encouraging our suppliers to implement the additional principles and standards outlined in the Supplier Code of Conduct to their own business. We also encourage our suppliers to do the same to their own suppliers, contractors, and business partners.

2. Application of the Policy:

When Woodland begins conducting business with a supplier, said supplier will be asked to complete a 'Supplier General Questionnaire' which includes a requirement to read, acknowledge and commit to complying with the Supplier Code of Conduct.

Upon completion and return of this questionnaire, Woodland Group will review the document to better understand where said supplier is on their environmental journey. Preference may then be applied to companies that meet, or exceed the environmental, social and governance (ESGs) values set out in this document.

In the case of the supplier in question not yet being in line with the code outlined in the document, we encourage the supplier to establish and implement an improvement plan to meet the requirements of this code, appropriate to the size and scale of the company. Woodland Group reserves the right to continue to work with said supplier if they are yet to meet this standard.

3. Policy Principles and Commitments:

The core aim of this policy, and the Supplier Code of Conduct, is to implement responsible procurement practices through the introduction of goals in line with the United Nations Paris Agreement. **By implementing our Supplier Code of Conduct, in the scenario that a supplier severely violates any aspect of the code, Woodland Group and all its subsidiaries would reserve the right to take actions including and up to termination of all contracts with said supplier.**

This policy reflects our commitment to consider the full environmental impact of Woodland Group's supply chain. By asking suppliers to clarify to us how sustainability minded they are, we are able to take preference on suppliers that best align with our values. In doing this we can have greater control over our Scope 3 emissions and can take a step towards lowering emissions produced in part by Woodland within this area. Furthermore, by looking specifically at our network of international freight carriers and partners we can also pass potential carbon savings on to our customers by opting to use carriers that have proven to implement lower-carbon methods of moving goods (e.g. better fuel/fleet efficiency, driver training, alternative fuels, etc.).

It is also worth noting that Woodland is not the first company to be taking these issues into consideration. Many of our downstream clients are becoming increasingly conscious of the businesses they work with and as

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a result, are implementing similar procurement policies themselves that demand they look into how sustainable their upstream suppliers are. For this reason it's important we integrate these changes across the Woodland Group and commit to implementing changes, for our clients benefits as well as our own.

4. Implementation:

We recognise the role we can play in our clients supply chain, and we equally ask our suppliers to recognise the role they play in ours. For this reason we have created the 'Supplier Code of Conduct'. The process for use of this code of conduct goes as follows:

1. All new and existing suppliers can be sent a copy of 'Supplier Code of Conduct' and asked to complete the 'Approved Supplier Sustainability Survey'
2. Suppliers should then be assessed based on their ESG credentials, suppliers will be aware of what we expect from the Code of Conduct and will be aware they will be given preferential treatment for aligning with the key aspects of the code of conduct.
3. When going to use a supplier, one of the key reasons for choice of supplier should be the company's sustainability commitments and choice to opt for low/reduced carbon services. This information will be kept documented internally via a digital database (Salesforce) and made accessible for all staff.
4. Any company that shows a significant lack of commitment to ESG factors within its business practices may not be used based on this factor. If this is the case the supplier should be made aware that this played a role in the decision and encouraged to make progress.
5. Suppliers can recomplete the questionnaire once every 6 months to allow Woodland to update the progress they have made within our own internal database.

5. Management and Review:

This policy and the Supplier Code of Conduct will be reviewed annually. Progress will be reported against Woodland's sustainability objectives and may be included within any and all ESG and sustainability reporting.

Relevant Related Internal Policies:

- Supplier Code of Conduct
- Environmental Policy Statement
- Work Health Safety & Liability Policy
- Human Rights Policy
- Whistleblower Policy

Signed		Date	9th March 2023
Print Name	John Stubbings		
Position	Group Director and Company Secretary		